



Dr Henry White
Budbrooke Medical Centre
Slade Hill, Hampton Magna,
Warwick CV358SA
Tel: 01926 403800

Practice Manager: Mrs Sarah Davies
General Practitioners: Dr Rupinder Sumra and Dr Tilly Holt

Chaperone Policy - Budbrooke Medical Centre

Brief Policy

Budbrooke Medical Centre is committed to providing a safe, comfortable environment where patients and staff can be confident that best practice is being followed at all times and the safety of everyone is of paramount importance.

This Chaperone Policy adheres to local and national guidance

The Chaperone Policy is clearly advertised through patient information handbook, website and can be read at the Practice upon request.

All patients are entitled to have a chaperone present for any consultation, examination or procedure where they consider one is required. A formal/trained chaperone is preferred, especially in more intimate examinations. If appropriate the chaperone may be a family member or friend, if agreed by all parties.

A chaperone is an impartial observer present during an examination/consultation of a patient. He or she will usually be a health care professional who is familiar with the procedures involved in the examination or an individual trained to be a chaperone. The patient can request the same sex as the patient.

Patients are advised to ask for a chaperone if required, at the time of booking an appointment, if possible, so that arrangements can be made and the appointment is not delayed in any way. The Healthcare Professional may also require a chaperone to be present for certain consultations.

All staff are aware of and have received appropriate information/training and a copy of the policy.

All trained chaperones understand their role and responsibilities and are competent to perform that role and had appropriate training.

A chaperone will;

- Be sensitive and respectful of the patients dignity and confidentiality
- Be prepared to reassure the patient if they show signs of distress or discomfort
- Be familiar with the procedures involved in a routine intimate examination
- Be prepared to raise concerns about a clinician if misconduct occurs
- To be clear about their role and responsibilities
- Remain in view of the procedure



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- Have their name, job role and coding for chaperone present on the patients notes
- DBS checked

If you would like a copy of the full policy please email the Practice Administrator – Georgia.faries@budbrookemedicalcentre.nhs.uk