

**PATIENT PARTICIPATION GROUP MEETING**  
**BUDBROOKE MEDICAL CENTRE F2F MEETING**

**Minutes – 15th June 2021 @ 12:30pm**

**Attendees:** Sarah Davies  
Janet Davis – Acting Chair  
Caroline Ingall-Tombs  
Chloe Davies  
Caroline Edwards  
Ernest Petrie  
Louisa Graham  
John Cross  
Pauline Legg – Apologies  
Sue Stanton – Apologies  
Lucy Packer

- Opt Out Forms – SD mentioned about opting out the whole practice and patients can opt in if they would prefer. SD to look into if this is possible, PPG members to think about the idea and discuss over the next few months and a decision will be made at the next PPG meeting.
- Outdoor Blood Clinics – Not able to go ahead now due to capacity, patients are happy coming into the surgery. If requested they can have it under the gazebo at the front of the surgery.
- Flu Clinics - 15<sup>th</sup>, 16<sup>th</sup> and 18<sup>th</sup> of September available to book, more clinics to be added once these have been filled. Clinics will be at Budbrooke Medical Centre and the church centre. Patients are unable to book online until 4 weeks before the clinics, patients will need to call the practice to book in.
- 3PPG Update – JD updated everyone on the last meeting. The last meeting to be in July, then there will be no further 3PPG meetings. She mentioned if the practice do Respect Forms, SD confirmed that we do for anyone that wants it in place. The new CCG diligence report to be updated in July.
- PCN Letter – JD discussed the PCN letter that had recently been sent out, SD confirmed that we will be sending out a special edition newsletter to be sent out to patients and advertised.

**AOB – CE asked about the volunteers description delivery service, she asked if it could be eased back or condensed to less days, SD, CE and AL to have a meeting to discuss this.**

**Breast Screening – There is currently a delay**

CE mentioned doing a dementia/Alzheimer's café event, asked if we could provide her with figures or a percentage of our patients who have dementia/Alzheimer's, to be able to back her suggestion

Dates of future meetings (all at 12:30pm) agreed as follows: 03/08/21 at the open door

#### **Actions**

- SAD to see if there is an option to opt out all of the practice
- LP to add onto the newsletter if patients want there appointments outdoors, request AB to put on Facebook
- SAD/LP to send out special edition newsletter
- SAD to think about what system to use as loosing Accurx in September
- SAD to run a search on dementia/Alzheimer's patients – For the surgery to use to invite
- SAD, AL and CE to discuss Voluntary prescriptions deliveries
- Liaise with CE to sort volunteers for the flu clinics
- SAD to find out delay on breast screening